

MILESTONE HOA
c/o IKO Community Management
3416 Olandwood Court, Suite 210
Olney, MD 20832

2021 ANNUAL MEETING NOTICE

October 15, 2021

Dear Milestone HOA Homeowner(s):

This correspondence shall serve as an official notice of the 2021 Annual Meeting of the Milestone Homeowners Association, Inc. The meeting will take place as follows:

When: Monday, November 1st, 2021 at 7:00 PM

Where: Go to Meeting App (Virtual)

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/IKOCommunityManagement/milestone-hoa---board-meeting>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3311](tel:+18722403311)

Access Code: 962-556-477

In order for the meeting to take place, a quorum of 10% of the members of the Association must be established. A proxy/ballot is attached for anyone who cannot attend the meeting. Please note that any homeowner who is more than 60 days delinquent on their HOA dues is not eligible to vote. Please take a moment to complete the proxy/ballot and return it to: Milestone HOA, c/o IKO Community Management, 3416 Olandwood Court, Suite 210, Olney, MD 20832 or by email to LEtchison@IKOcm.com. If a quorum is not met by person or proxy at this meeting, the Association may invoke the procedures available in SubSection 5-206 of the Corporations and Association's Articles of the Maryland Annotated Code. This procedure allows the Association to reschedule the meeting in the event there is not a quorum, whereby those present in person or by proxy at the rescheduled meeting are deemed to constitute a quorum. Should we not have a quorum to hold the meeting on November 1st we will reconvene the meeting on Monday, December 6th.

The resumes of the homeowners that responded to the "Call for Nominations" notice, that went out on September 23, 2021, are attached for your review. If you are unable to attend the meeting, and wish to vote please complete the Proxy/Ballot and return it as directed. Since we will be holding the meeting virtually, homeowners are encouraged to complete and return your proxy PRIOR to the meeting. By returning your proxy and/or attending the meeting, you will be entered into a raffle to receive one free month of assessments!

The Board will be adopting the proposed 2022 Operating Budget (mailed out in late September). The proposed budget reflects a \$1 increase to the monthly assessments. Homeowners are encouraged to review the budget and submit any comments in writing. The Board will address questions regarding the proposed budget at the Annual meeting. Should you have any questions please contact Laura Etchison, Community Manager, via email to LEtchison@IKOcm.com

GENERAL PROXY/BALLOT

MILESTONE HOMEOWNERS ASSOCIATION, INC.

I/We _____ and _____ being

Member(s) in good standing and owner(s) of _____,

Germantown, Maryland, do hereby assign my/our proxy to: _____ (proxy is granted to Laura Etchison of IKO Community Management, unless otherwise noted).

Said Proxy holder shall have the right to:

_____ Use my proxy for quorum purposes and general business.

_____ Vote proxy for board elections as directed below.

This proxy is executed for the Annual Meeting of the Association scheduled for **November 1, 2021** meeting and is valid for **ninety (90)** days.

Signature of Member Date

Signature of Member Date

Vote for Three (3) Members ONLY:

Write-In Nominations for Election:

Vic Dua _____

James Halton _____

Jerry Schmidt _____

Dennis St. Jean _____

Raman Veda _____

If you are unable to attend the November 1, 2021 meeting, please mail, fax, or deliver your proxy to IKO for quorum purposes no later than 12:00 pm on November 1, 2021.

Milestone HOA
c/o IKO Community Management
3416 Olandwood Court, Suite 210
Olney, MD 20832
Phone: 301-924-4050
Fax: 301-924-9389
LEtchison@IKOCM.com

Since we will be holding the meeting virtually this year, homeowners are encouraged to complete and return your proxy PRIOR to the meeting. By returning your proxy and/or attending the meeting, you will be entered into a raffle to receive one free month of assessments!